



This one week program takes young people through a series of life skills and hacks necessary to transition from school to adult life. Each topic takes a practical and engaging approach with the focus being on learning in a fun environment. Upon completion of this course there is the potential for 2 QCE points

Topic	Focus of session	
How to get a job	<ul style="list-style-type: none"> <li>How to write a unique, eye catching resume</li> <li>How to nail that interview!</li> </ul>	
How to excel in your first job	<ul style="list-style-type: none"> <li>Challenges of entering the workforce</li> <li>Workplace standards &amp; expectations</li> <li>How to be employee of the month</li> </ul>	<ul style="list-style-type: none"> <li>Get your Tax File Number</li> <li>Set up you MyGov Account</li> </ul>
Responsible Service of Alcohol	Gain the RSA accreditation required to legally serve alcohol in the workplace	
First Aid & WHS	Gain accredited units in First aid and CPR.	
Life Skills	<ul style="list-style-type: none"> <li>Healthy living &amp; Personal wellbeing</li> <li>Hygiene and cleaning tips</li> </ul>	<ul style="list-style-type: none"> <li>Sew a button &amp; Hem trousers</li> <li>Shopping on a budget</li> </ul>
Money Talks	<ul style="list-style-type: none"> <li>Financial simulations for some of life's major financial decisions:                             <ul style="list-style-type: none"> <li>Cars, Houses, Savings and Investments, Credit cards</li> </ul> </li> <li>Create a budget</li> </ul>	
Buy and Drive a car safely	Buying a car <ul style="list-style-type: none"> <li>Don't get scammed or taken advantage of when buying your first car.</li> <li>A buyer's checklist</li> <li>Paperwork, finance and legal matters</li> </ul>	Road safety <ul style="list-style-type: none"> <li>What can go wrong</li> <li>Safe driving skills</li> <li>Emergency procedures for a breakdown or crash</li> </ul>
Car Maintenance	<ul style="list-style-type: none"> <li>Regular car maintenance everyone should do</li> <li>Change a tyre and fix a flat battery</li> </ul>	
Handyman Skills	<ul style="list-style-type: none"> <li>Learn basic tool use</li> <li>Hang a painting</li> </ul>	<ul style="list-style-type: none"> <li>Install a shelf</li> <li>Patch and paint a hole</li> </ul>