

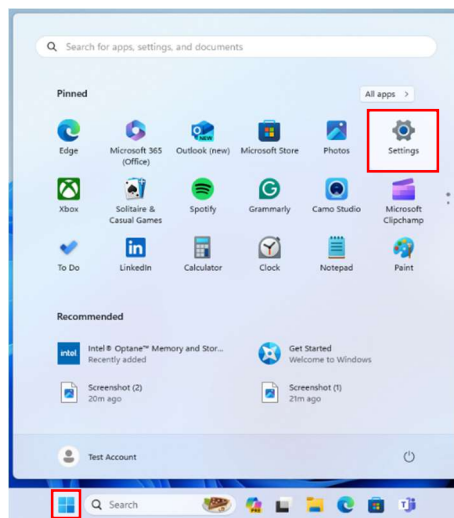
Enrolling a Windows 11 BYO Device

Requirements:

- School Username (MIS ID)
- School Password

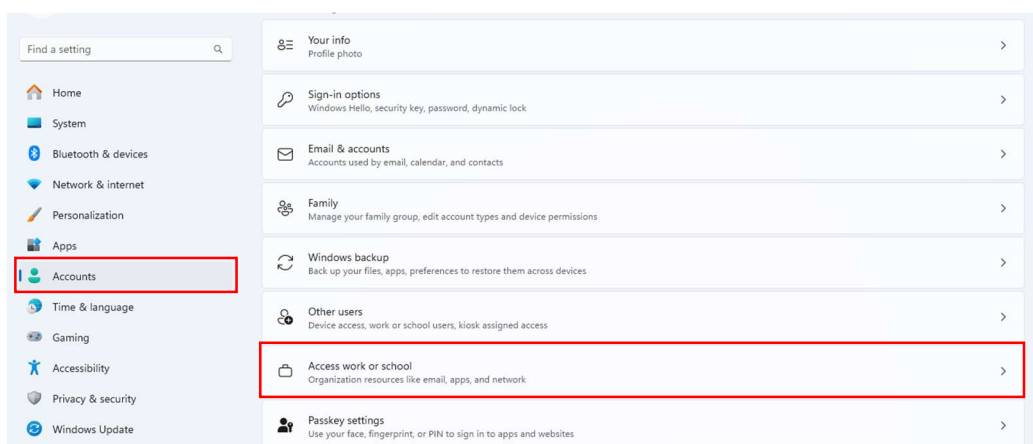
1. Select the **Windows icon** () at the bottom of the screen.

2. Select **Settings**.



3. On the left tab Select **Accounts**

4. Scroll down and Select **Access work or school**



5. Select **Connect**.





6. Enter your **Education Queensland @eq.edu.au** email address as your work or school account, then select **Next**.

A screenshot of a Windows 'Microsoft account' setup window. The title bar says 'Microsoft account'. The main heading is 'Set up a work or school account'. Below this, there is explanatory text: 'You'll get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.' A text input field contains 'username@eq.edu.au' and is highlighted with a red box. Below the input field, there is a section for 'Alternate actions' with two links: 'Join this device to Microsoft Entra ID' and 'Join this device to a local Active Directory domain'. A blue 'Next' button is located at the bottom right.

7. Enter your **username** and **password** for the Managed Internet Service.


8. **Accept the terms and conditions** and select **Sign in**.

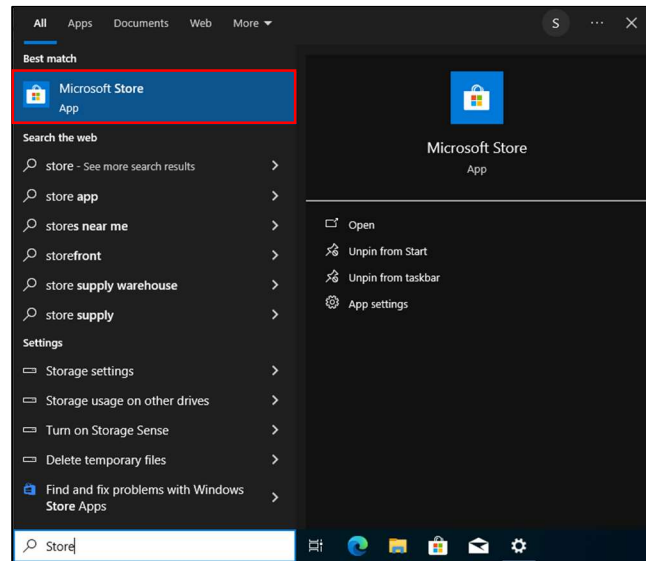
A screenshot of a 'Managed Internet Service' sign-in page. The title bar says 'Connecting to a service'. The header features the Queensland Government logo and the text 'Queensland Government Department of Education'. The main heading is 'Managed Internet Service' in red. Below this, it says 'Sign in with your username and password'. There are two input fields: 'Username *' containing 'username' and 'Password *' containing '*****', both highlighted with red boxes. Below the password field, there is a checked checkbox with the text 'I agree to the conditions of use', also highlighted with a red box. A blue 'Sign in' button is at the bottom, and a link 'Change my password' is at the bottom left.

9. Wait for the device to register.

10. Select **Done**.

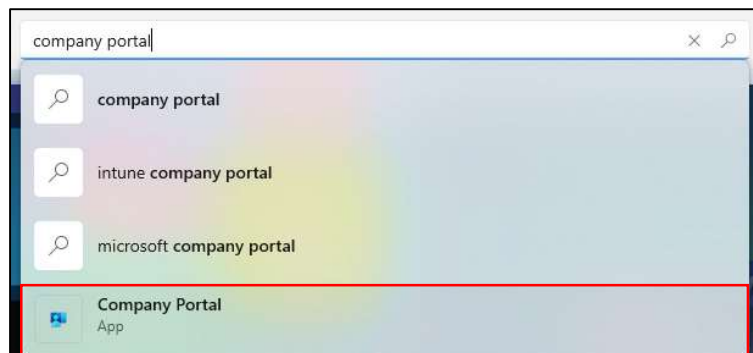
11. Close the page.

12. Select the **Windows icon** () at the bottom of the screen and search for **'Microsoft Store'**

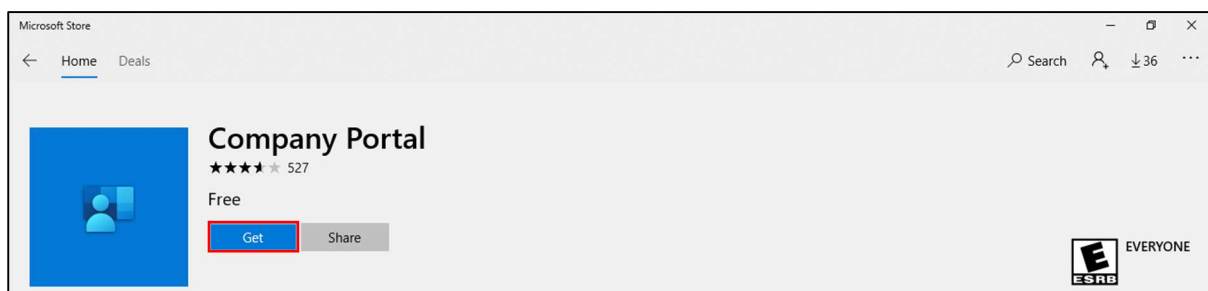


13. Open **Microsoft Store**

14. Search for **Company Portal** in the search bar, and select the application

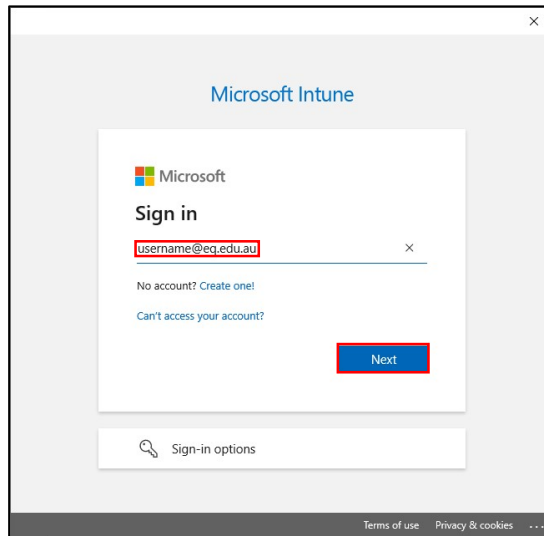


14. Select **Get** to install the application, followed by **Open** after the installation is completed.

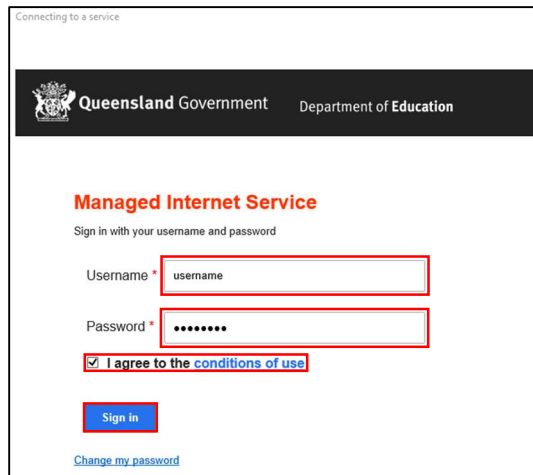




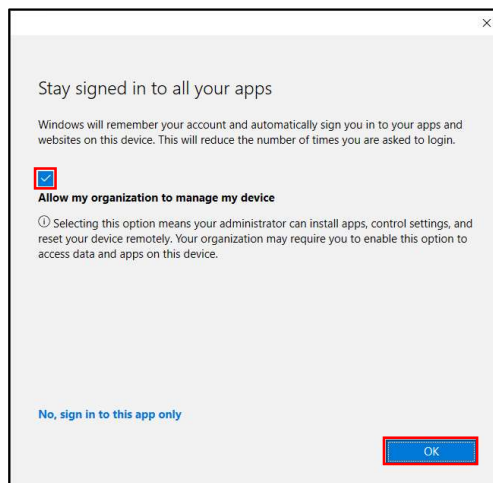
15. **If prompted with a Microsoft Login page, enter the student's School Email.**



16. **Similar to Step 7 and 8 enter the student's username and password, followed by accepting the terms and conditions, and sign in.**



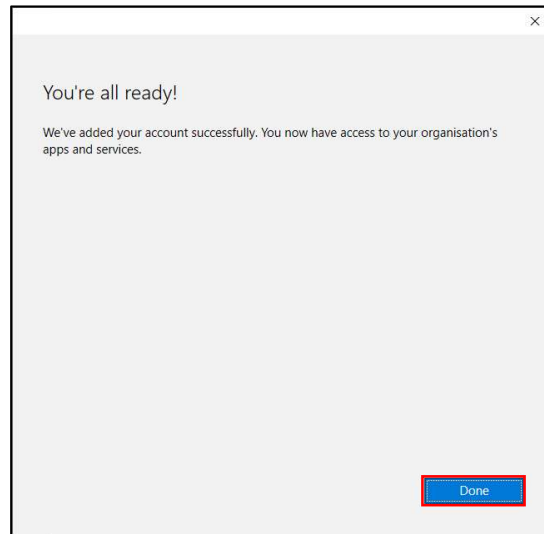
17. **Ensure 'Allow my organization to manage my device' is checked, and select OK**



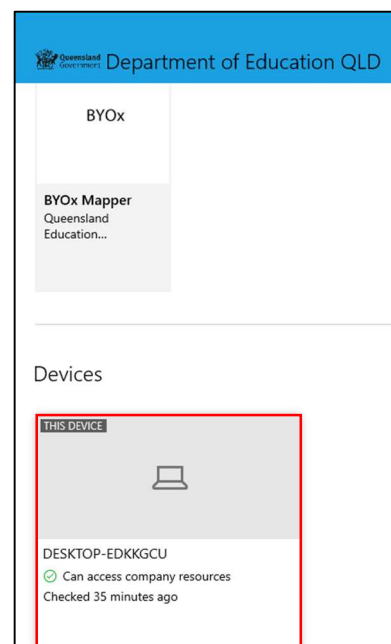
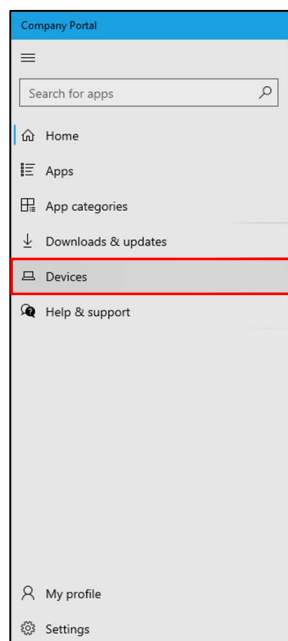


18. *Patiently wait for device to be registered.*

19. When the window says **“You’re all ready!”** Select Done



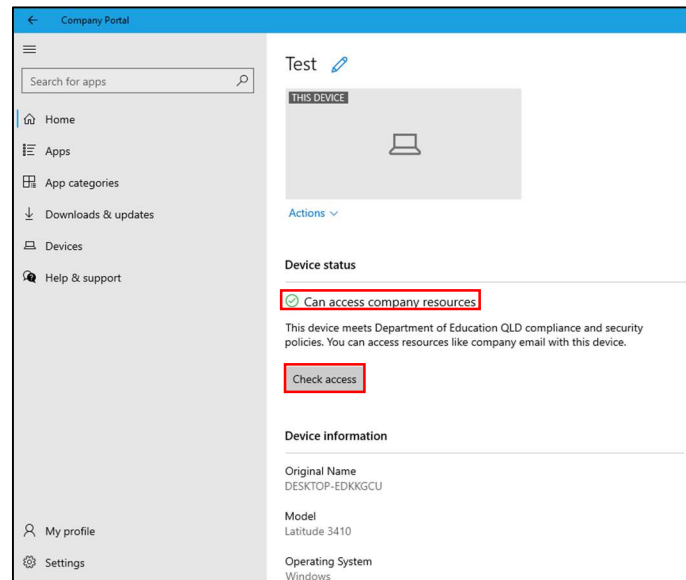
20. Select the **Devices** tab followed by your device.





21. Finally select **Check Access** and leave for a few moments (**Note: This step can take a while to verify**)

22. If done successfully, Company Portal should return '**Can access company resources**'



23. To further streamline access, run **Steps 21 and 22** before the first day of each term.

24. Upon entering School grounds, attempt a connection to 'EQNET'

(**Note: If any issues persist, please contact the IT Department**)